

VOLTA RIVER AUTHORITY

TENDER FOR THE SUPPLY OF A4 PHOTOCOPIER PAPER

NATIONAL COMPETITIVE TENDERING (NCT)

The Volta River Authority (VRA) of the Republic of Ghana invites sealed tenders for the Supply of A4 Photocopier Paper.

Details of the proposed supplies are:

IFT NO.	CONTRACT NAME	TENDER SALE PRICE	TENDER SECURITY	TENDER CLOSING DATE
GR/VRA/GD/0004/2023	Supply of A4 Photocopier Paper	GH¢200.00	GH¢10,000.00	May 18, 2023 at 12:00 noon.

1. Detailed specifications, schedules and quantities for the items are provided in the Tender documents.
2. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663), as amended.
3. Tender Documents in English may be purchased from the **PROCUREMENT DEPARTMENT, VOLTA RIVER AUTHORITY**, located at the Kpone Thermal Power Project (KTPP) approximately 6.6 kilometers off the Tema end of the Motorway to Aflao Road, close to Delhi Public School Int. (DPSI) Community 25, Tema. The method of payment will be by cash, paid to the Accounts Office located in the Procurement Department Building.
4. Tenders would be on sale between **0900 hrs to 1500 hrs local time** each working day from **Tuesday, April 18, 2023** till the closing date indicated above.
5. Tenderers shall submit with each tender, a **Tender Security** as stated above in Ghana Cedis and in the form prescribed in the Tender Document.

6. Completed Tenders must be addressed to:

**THE DIRECTOR,
PROCUREMENT DEPARTMENT,
VOLTA RIVER AUTHORITY,
P. O. BOX MB 77,
ACCRA, GHANA**

and delivered to the **Office of the Director**, Procurement Department Volta River Authority (VRA), Kpone, located approximately 6.6 Kilometers off the Tema end of the Motorway to Aflao Road (close to the Delhi Public School (DPS International) at Community 25, Kpone on or before **12:00 noon (GMT) on Thursday, May 18, 2023**.

Interested Tenderers may also obtain information from the address above and on:

Tel. No.: 0302-744410/0303-936162/0302-744400

E-mail: secprd@vra.com

Digital Address: GK-0182-0477

7. Tender Opening will be held immediately after the close of Tenders on the closing date indicated above in the Conference Room of the Procurement Department, Located at Kpone Thermal Power Station (KTPS) approximately 6.6 kilometers off the Tema end of the Motorway to Aflao Road, close to Delhi Public School Int. (DPSI) Community 25, Tema.